



BALTIMORE POLICE DEPARTMENT POSITION POSTING

Contract Services Specialist I (CSSI) Evidence Control Unit (ECU)

The Baltimore Police Department (BPD) is seeking a Contract Services Specialist to work in the Evidence Control Section Unit (ECU). Working as part of a dynamic team and under general supervision, the CSS I will staff the BPD receiving counter, a 24 hour operation, receiving and processing property.

Minimum Requirements:

- **Retired Baltimore City Police Officer**
- Graduation from an accredited high school or possession of a high school equivalency certificate
- Ability to operate a computer and learn the BPD Property Management System
- Ability to work an assigned shift (0700-1500, 1500-2300, 2300-0700) with set days off
- Ability to work one weekend day (Saturday or Sunday) per week
- Knowledge of Department forms and procedures
- Excellent oral and written communication skills
- Outstanding interpersonal skills
- Excellent organizational skills

Qualified applicants must submit a cover letter and resume to Lt. Scott Dressler, ECU at scott.dressler@baltimorepolice.org.

This position will serve for a period of one year beginning on the date of Board of Estimate approval. Future contract renewal is subject to position need and the availability of funds. This contractual position will remain posted until filled.

This is not a sworn position. While we are appreciative of all applicants, only candidates selected for interviews will be contacted. BPD is an equal opportunity employer. Prospective employees will receive consideration without discrimination because of race, color, religion, creed, gender, national origin, age, disability, sexual orientation, protected veteran status or any other legally protected status.

This is a non-benefited temporary position for a Retired BPD Police Officer